



# WASHOE COUNTY

Integrity Communication Service  
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CM/ACM \_\_\_\_\_  
Finance \_\_\_\_\_  
DA \_\_\_\_\_  
Risk Mgt \_\_\_\_\_  
HR \_\_\_\_\_  
Other \_\_\_\_\_

## STAFF REPORT

BOARD MEETING DATE: *insert date here*

**DATE:** Wednesday, April 05, 2017

**TO:** Board of County Commissioners

**FROM:** Christine Vuletich, Assistant County Manager, Finance & Administration  
(775) 328-2016, [cvuletich@washoecounty.us](mailto:cvuletich@washoecounty.us)

**THROUGH:** John Slaughter, County Manager

**SUBJECT:** Approval of Notices of Intent to request funding from the State of Nevada Disaster Relief Account, for damages incurred to public infrastructure and costs associated with the January 6, 2017 and February 23, 2017 declared flooding disasters. Manager. (All Commission Districts.)

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### SUMMARY

The flooding events of January 6 and February 23 have been declared disasters by the Washoe County Board of County Commissioners, the Governor of the State of Nevada and also by the United States President, which will allow for federal reimbursement of a portion of up to 75% of the eligible expenditures related to these disasters. The County may also request funding from the State's Disaster Relief Account for up to half of the remaining 25% in matching funds required. To request this disaster relief funding, the County must submit a Notice of Intent to request funding within 60 days after the Commissioners declare a disaster, as required by NRS 353.2755. To date the County has submitted a notice of intent for the January 6 Flood within the 60 day requirement, and the Board is asked to ratify this notice. Additionally, the Board is asked to approve a second notice of intent to request funding for the February 23 Flood, which must be submitted by April 24.

**Washoe County Strategic Objective supported by this item:** Safe, Secure and Healthy Communities

### PREVIOUS ACTION

On January 6, 2017 the Board of County Commissioners declared a state of emergency due to the anticipated effects of the series of high-precipitation storms predicted for Northern Nevada including possible flooding of the Truckee River and other local natural and constructed drainage facilities.

On February 23, 2017 Washoe County Manager John Slaughter declared an emergency as widespread flooding from Swan Lake was causing the need for extraordinary measures to be taken to protect the public health, safety and welfare. Washoe County Code section

AGENDA ITEM # 5.I

63.520 allows the County Manager to declare an emergency when circumstances prevent timely action by the Board, providing the Manager seeks the ratification of the declaration by a majority of the Board at the next lawful meeting of the Board. The Board ratified the February 23 declaration on March 14, 2017.

### **BACKGROUND**

On March 3, 2017, the County submitted a written Notice of Intent to request funding from the State Disaster Relief Account for the January flooding event, to ensure the request was made within the required 60 days. This Notice of Intent must be ratified by the Board to meet the requirements of NRS 353.2755.

In addition, the County is asking the Board to approve submission of a Notice of Intent to request State disaster relief funding for the February flooding event affecting many parts of Washoe County, most notably the North Valleys.

Submission of a Notice of Intent to request disaster relief funding is not a guarantee that costs will be eligible for funding by the State. The County has 18 months to submit an application to the State Division of Emergency Management and the State Department of Taxation to request the funding. The application requires the County to specify whether the request is for a grant or a loan, provide an assessment of the need for the funding, the amount of money available in the County's Stabilization Fund for the payment of expenses incurred due to the disaster, a determination of the type and value of resources the County may be required to provide as a condition for funding, and a written report of damages prepared by the State Division of Emergency Management.

### **FISCAL IMPACT**

To date estimated costs resulting from the two flooding events are as follows:

1. January Flood – estimated total cost \$3,860,000. The County is working with FEMA for possible reimbursement of up to 75% of eligible costs (\$2,895,000). The County would be responsible for the remaining 25% of costs (\$965,000), of which half, or \$482,500 may be eligible for funding from the State Disaster Relief Account.
2. February Flood – estimated total cost to date is \$4,500,000. However, costs are still being compiled and the event has not yet ended, therefore the final costs may exceed that amount.

### **RECOMMENDATION**

Approve Notices of Intent to request funding from the State Disaster Relief Account.

### **POSSIBLE MOTION**

Ratify the submission of a Notice of Intent to request funding from the State Disaster Relief Account for the January 6, 2017 declared Flood Disaster, and approve the submission of a Notice of Intent to request funding from the State Disaster Relief Account for the February 23, 2017 declared Flood Disaster.



**WASHOE COUNTY**  
"Dedicated to Excellence in Public Service"

OFFICE OF THE COUNTY MANAGER  
1001 E. 9th Street  
P.O. Box 11130  
Reno, Nevada 89520-0027  
Phone: (775) 328-2000  
Fax: (775) 328-2491  
www.washoecounty.us

Caleb S. Cage  
Chief and Homeland Security Advisor  
Nevada Division of Emergency Management  
2478 Fairview Drive  
Carson City, NV 89701

RE: Notice of Intent to Request Disaster Relief Funding

Dear Chief Cage,

This letter serves as Washoe County's written notice of intent to request funding from the State Disaster Relief Account, pursuant to NRS 354.2755 for the damages incurred to public infrastructure and cost associated that resulted from the January flooding events in Washoe County.

Under NRS, the County's Board of Commissioners must determine that the event constituted a disaster. An emergency declaration was requested by Washoe County. The Cities of Reno and Sparks as well as the State of Nevada also declared a state of emergency for the January 2017 flooding event. Attached are the declarations of the City of Reno dated January 6, 2017 and City of Sparks also dated January 6, 2017. Attached also is the State of Nevada's Declaration of Emergency dated January 7<sup>th</sup>, 2017, in regard to the multi-jurisdictional flood event. The County is writing this letter to conform to the 60 day time limit for informing the State of intent to utilize funds. The County also understands that it must submit an application with all supporting financial information and documentation to the State Department of Taxation within eighteen months of the date of this written notification for consideration of disaster relief funding.

Sincerely,

John Slaughter  
Washoe County Manager

3/2/17

Dated



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## **NOTICE OF INTENT**

**Due to the Division of Emergency Management by:**

***Close of Business DATE: April 14, 2017***

Per NRS 353.2755, Not later than 60 days after the governing body of a local government determines that an event constitutes a disaster, a local government may submit to the Division a written notice of the local government's intention to request a grant or loan from the Disaster Relief Account

### **Disaster Relief Account**

**January 2017 Flooding**

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Project Name

**Washoe County**

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Sponsoring Agency

<i>For State Use Only</i>		
<b>Date Received</b>	<b>Application Type</b>	<b>Application Number</b>
	Disaster Relief Account	

Attn: Justin Luna, [justin.luna@dps.state.nv.us](mailto:justin.luna@dps.state.nv.us) or Suz Coyote; [scoyote@dps.state.nv.us](mailto:scoyote@dps.state.nv.us)  
Nevada Division of Emergency Management  
2478 Fairview Drive, Carson City, Nevada 89701-6824  
(775) 687-0300 phone | (775) 687-0323 fax

**Part I: Contact Information**

**Cathy Hill**

Primary Contact

Comptroller

Title

Washoe County

Agency

1001 E. 9<sup>th</sup> Street

Address

Reno, Washoe, Nevada, 89520

City, County, State, Zip Code

(775) 328-2563

Phone Number

[chill@washoecounty.us](mailto:chill@washoecounty.us)

E-mail

**Dwayne Smith**

Secondary Contact  
Engineer

Title

Washoe County

Agency

1001 E. 9<sup>th</sup> Street

Address

Reno, Washoe, Nevada, 89520

City, County, State, Zip Code  
(775) 328-2043

Phone Number

[desmith@washoecounty.us](mailto:desmith@washoecounty.us)

E-mail

Part II: Community Information

Name of Applicant and Type (County, Tribe, City): \_\_\_\_\_ County \_\_\_\_\_

453,000

1001 E. 9<sup>th</sup> Street

Address

What is the size of the community?

Reno, Washoe

City and County  
Nevada

County Code  
89520

State

Zip Code  
NV-02

Senate 14 & 15 - Assembly 27 & 32  
(& 13 & 16) (& 24, 25, 26, & 30 & 31)

State Legislative District(s)  
07-378-6998

US Congressional District  
32021

DUNS Number

FIPS Code

Part III: Financial

Funding

Project Cost	Annual Maintenance Cost (if applicable)	Proposed Disaster Relief Fund Share (\$ and %)	Proposed Local Share (\$ and %)
\$965,000	N/A	\$482,500	\$482,500
		50%	50%

Matching Non-Federal Funds

Local Share Source	Source Agency Name	Funding Type	Amount	Date Available
General Fund	Washoe County	Cash	\$482,500	1 April, 2017

Use the space below to add any pertinent details not accounted for above.

Part IV: Project Information

Scope of Work

Describe the project, including what it entails, (what, when, where, how, who).

Seeking assistance from the State Disaster Relief Account for January 2017 Flooding, with costs of \$3,860,000. The jurisdiction is working with FEMA for 75% of eligible costs (\$2,895,000). Washoe County is seeking to split the remaining 25% (965,000) with the State of Nevada. Thus, the County is seeking \$482,500 to complete the below listed categories:

CATEGORY	A DEBRIS	B EMERGENCY PROTECTIVE MEASURES	C ROADS	D WATER CONTROL FACILITIES	E PUBLIC BUILDINGS	F UTILITIES	G PARKS RECREATION OTHER	TOTAL
Washoe County								
Sun Valley	\$50,000							\$50,000
East Lake (Washoe Valley)	\$50,000	\$50,000	\$75,000	\$75,000				\$250,000
Gerlach - Route 34, Duck Lake Loop (CR-12), Fish Springs Rd. (CR-4)	\$250,000	\$150,000	\$600,000					\$1,000,000
Rancho Haven	\$50,000		\$500,000					\$550,000
Palimino Valley	\$50,000		\$500,000					\$550,000
Spanish Springs	\$40,000		\$45,000	\$50,000				\$135,000
Lemmon Valley	\$150,000	\$100,000	\$450,000	\$50,000		\$200,000		\$950,000
Red Rock	\$10,000		\$100,000					\$110,000
Winnemucca Ranch			\$200,000					\$200,000
Verdi/Mogul	\$25,000							\$25,000
Golden Valley	\$40,000							\$40,000
<b>TOTALS</b>	<b>\$715,000</b>	<b>\$300,000</b>	<b>\$2,470,000</b>	<b>\$175,000</b>	<b>\$0</b>	<b>\$200,000</b>	<b>\$0</b>	<b>\$3,860,000</b>

**Part V: Project Information, Continued**

Estimated Project Timeline		Itemized Action List
Phase	Duration	
One	4 months	Immediate Repairs
Two	8 months	Intermediate Repairs
Three	12-24 months	Long-Term repairs
<b>Total</b>		<b>*Duration must be in days</b>

*Be sure to attach all relevant estimates and drawings.*

**Attachments**

Check the box next to each article that has been included with this application:

- Local Declaration
- Estimates
- Maps or Photos
- Funds Commitment Letter



# WASHOE COUNTY BOARD OF COUNTY COMMISSIONERS

1001 E. 9th Street  
P.O. Box 11130  
Reno, Nevada 89520-0027  
Phone: (775) 328-2000  
Fax: (775) 328-2491  
www.washoecounty.us

## DECLARATION OF STATE OF EMERGENCY FOR ALL AREAS OF WASHOE COUNTY

WHEREAS, Nevada Revised Statutes Chapter 414 and Washoe County Code 65.320 authorize and declare the authority of the Washoe County Board of Commissioners to declare a state of emergency and authorize the Washoe County Manager to exercise the powers described therein including, but not limited to, the powers described in NRS 414.090 and WCC 65.320, in circumstances when any man-made or natural event or circumstance is causing or threatening loss of life, injury to person or property, human suffering or financial loss to the extent that extraordinary measures must be taken to protect the public health, safety, and welfare; and,

WHEREAS, the Washoe County Board of Commissioners, following a meeting held pursuant to NRS 241.020, does hereby find that an emergency as defined at WCC 65.300(4) and NRS 241.020(10) exists in that man-made or natural events or circumstances including but not limited to flood, severe weather, disruption of utility services, and other potential and related events in Washoe County, including ALL AREAS OF WASHOE COUNTY COMMENCING 2:00 p.m. JANUARY 6, 2017 are causing or threatening loss of life, injury to person or property, human suffering or financial loss to the extent that extraordinary measures must be taken to protect the public health, safety, and welfare; and,

WHEREAS, these conditions of extreme peril warrant and necessitate the declaration of the existence of a state of emergency,

NOW, FOR THE REASONS RECITED HEREIN, IT IS HEREBY DECLARED THAT A STATE OF EMERGENCY EXISTS IN ALL AREAS OF WASHOE COUNTY, COMMENCING 2:00p.m., JANUARY 6, 2017.

IT IS FURTHER PROCLAIMED AND ORDERED, that during the existence of said local state of emergency, the powers, functions, and duties of the County Manager, Emergency Management Administrator, and the Emergency Services System of this County shall be those prescribed by State Law, by Ordinances and Resolutions of this County, and by the County of Washoe emergency plans.

IT IS FURTHER PROCLAIMED AND ORDERED, that said local emergency shall be deemed to continue to exist unless the Board of County Commissioners, at its next lawful meeting, fails to ratify the declaration, or until the County Manager or Board of County Commissioners determines the state of emergency no longer exists or the threat of an emergency has passed, and the County Manager or the Board of Commissioners terminates the state of emergency.

IT IS FURTHER ORDERED, that a copy of this declaration is forwarded to the Nevada Director of the Division of Emergency Management.

DATED: January 6, 2017

ATTEST:

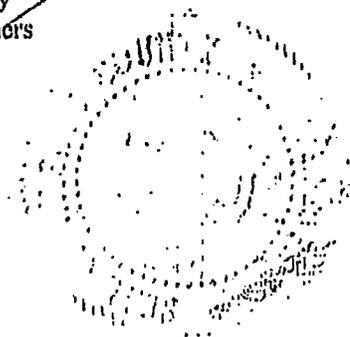
*Jan Salasini*  
County Clerk  
Deputy

*[Signature]*  
Chair, Washoe County  
Board of Commissioners

INTEGRITY

COMMUNICATION

SERVICE



**DECLARATION OF THE EXISTENCE  
OF A LOCAL STATE OF EMERGENCY**

WHEREAS, the Reno Municipal Code Section 8.34, Emergency Management, empowers the Mayor of the City of Reno to proclaim the existence of a local state of emergency when the City is affected by a public calamity; and

WHEREAS, the Mayor has been requested by the City Manager of the City of Reno to proclaim the existence of a local state of emergency; and

WHEREAS, the Mayor does hereby find:

There exists an occurrence or threatened occurrence within the City of Reno which constitutes a defined emergency under NRS 414.0345. The threatened emergency includes conditions of extreme peril to the safety of persons and property caused by high winds, severe weather, heavy rain, significant flooding and accumulation of water and debris in rivers, streams, ditches, water tributaries and water transportation and related systems within the City, and it is anticipated that such events may result in flooding, dangerous water accumulation, possible landslides, disruption of utility services, disruption of interstate travel, damage to property and threat to the safety of persons, and other potential and related emergency events (collectively "Emergency"). The threatened Emergency was initiated due to severe weather system approaching the region which is threatening the safety of persons, personal property and real property located in the City of Reno and the County of Washoe. The Emergency commenced on or about the 6<sup>th</sup> day of January, 2017, at approximately 12:00 p.m.

That the aforesaid conditions of extreme peril warrant and necessitate the proclamation of the existence of a local state of emergency; and

NOW, THEREFORE, IT IS HEREBY PROCLAIMED that a local state of emergency now exists in the City of Reno; and

IT IS FURTHER PROCLAIMED AND ORDERED that during the existence of the local state of emergency, the powers, functions, and duties of the City Manager and the Emergency Services System of the City shall be those prescribed by state law, ordinances and resolutions of the City and the City of Reno Emergency Operation Plan.

IT IS FURTHER PROCLAIMED AND ORDERED that the local state of emergency shall be deemed to continue to exist until its termination is proclaimed by the Mayor, Assistant Mayor, Reno City Council, or the Reno City Manager.

IT IS FURTHER ORDERED that a copy of this declaration be forwarded to the Nevada Director of the Division of Emergency Management.

DATED: 1-6-17

ATTEST:  
\*<sup>o</sup> City Clerk

*Beverly Beaty Penadom*



*William Schmitt*

**SPARKS CITY MANAGER OR HIS DESIGNEE'S DECLARATION OF  
THE EXISTENCE OF LOCAL STATE OF EMERGENCY  
and  
MAYOR'S CONCURRENCE OF A LOCAL STATE OF EMERGENCY**

**WHEREAS**, on January 6, 2017, the City Manager or his designee of the City of Sparks found that: A MAJOR WINTER STORM EVENT IN THE NORTHERN SIERRA NEVADA WHICH BEGAN ON JANUARY 3, 2017 TO BE FOLLOWED BY AN EXTENDED PERIOD OF HEAVY RAIN RANGING FROM THE VALLEY FLOOR TO EXTREMELY HIGH ELEVATIONS AROUND THE REGION HAS OR WILL RESULT IN BOTH URBAN AND TRUCKEE RIVER FLOODING IN THE CITY OF SPARKS; creating a condition of extreme imminent peril to life and property exists in the City of Sparks; and

**WHEREAS**, Sparks Municipal Code Section 1.30.010 empowers the City Manager or his designee to proclaim the existence of a local state of emergency and to request state and federal assistance when said city is affected by or in imminent danger of a public calamity and the City Council is not in session; and

**WHEREAS**, the City Council of the City of Sparks was not in session and could not immediately be called into session; and

**WHEREAS**, the City Manager or his designee hereby finds: based on the above described conditions, circumstances posing extreme imminent peril to the safety of persons and property exists within the city, and that the aforesaid conditions of extreme imminent peril warrant and necessitate the declaration of the existence of a local state of emergency.

**WHEREAS**, it has now been found that local resources are unable to cope with the effects of said emergency.

**NOW, THEREFORE, IT IS HEREBY DECLARED**, that a local state of emergency exists throughout the City of Sparks; and

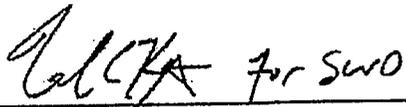
**IT IS FURTHER PROCLAIMED AND ORDERED**, that during the existence of said local state of emergency, the powers, functions, and duties of the City Manager or his designee, and the Emergency Services System of the city shall be those prescribed by state law, by Ordinances and Resolutions of the city, and by the City of Sparks Emergency Operations Plan.

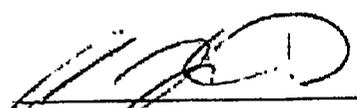
**IT IS FURTHER PROCLAIMED AND ORDERED**, that said local emergency shall be deemed to continue to exist unless the City Council, at its next lawful meeting on which the Resolution is agendized, fails to ratify the declaration, or until the City Manager or his designee, or City Council determines the state of emergency no longer exists or the threat of an emergency has passed, and the City Manager or his designee, or the City Council terminates the state of emergency.

**NOW, THEREFORE, IT IS HEREBY DECLARED AND ORDERED**, that a copy of this declaration be forwarded to the Nevada Director of the Division of Emergency Management.

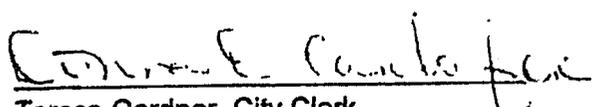
**IT IS FURTHER DECLARED** that the City Manager or his designee is hereby designated as the authorized representative of the City of Sparks for the purpose of receipt, processing, and coordination of all inquiries and requirements necessary to obtain available state and federal assistance.

DATED: January 6, 2017

  
\_\_\_\_\_  
City Manager, or his designee

  
\_\_\_\_\_  
Alyson McCormick, Esq., Assistant City Attorney

ATTEST:

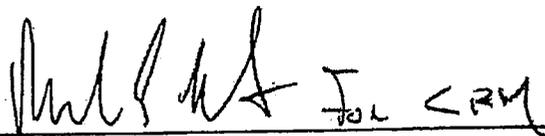
  
\_\_\_\_\_  
Teresa Gardner, City Clerk

**MAYOR'S CONCURRENCE OF A LOCAL STATE OF EMERGENCY**

I, Geno R. Martini, Mayor for the City of Sparks, do hereby concur with the Declaration of Emergency executed by the City Manager or his designee on January 6, 2017 as a result of: A MAJOR WINTER STORM EVENT IN THE NORTHERN SIERRA NEVADA BEGINNING ON JANUARY 3, 2017 TO BE FOLLOWED BY AN EXTENDED PERIOD OF HEAVY RAIN RANGING FROM THE VALLEY FLOOR TO EXTREMELY HIGH ELEVATIONS AROUND THE REGION HAS OR WILL RESULT IN BOTH URBAN AND TRUCKEE RIVER FLOODING IN THE CITY OF SPARKS; causing an imminent threat to the health, safety and general welfare of the citizens of the City of Sparks.

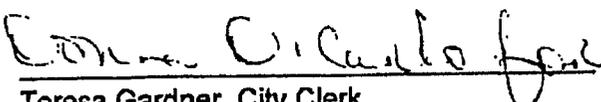
My concurrence is made in recognition of the public's safety and SMC 1.30.010 and 2.20 as well as NRS 414. The City Manager or his designee is hereby authorized to perform all duties and legal obligations under State and local laws, ordinances, resolutions, administrative decrees and the ICS Emergency Operations Plan.

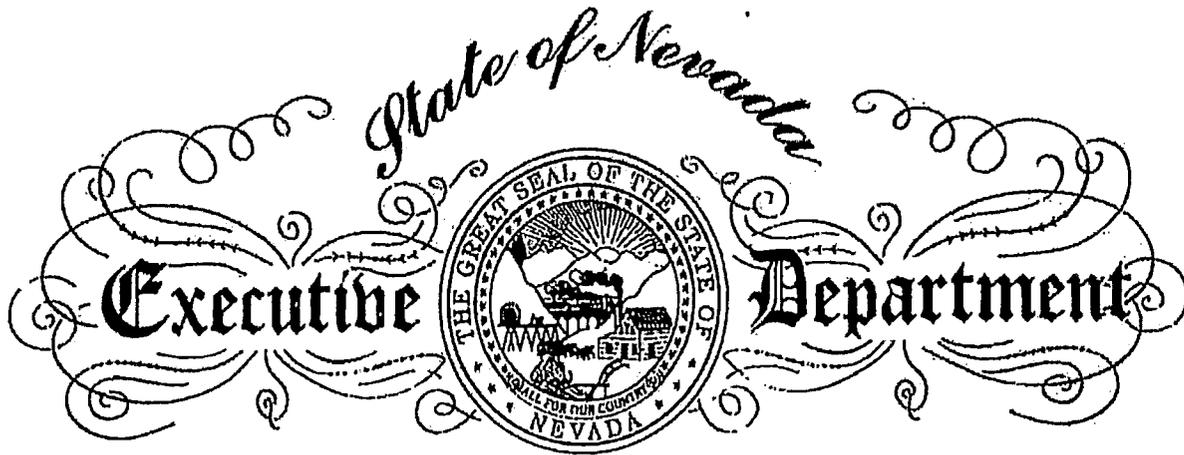
Dated this 6<sup>th</sup> day of January, 2017.

  
Geno R. Martini, Sparks Mayor

  
Alyson McCormick, Esq., Assistant City Attorney

ATTEST:

  
Teresa Gardner, City Clerk



## DECLARATION OF EMERGENCY

*Whereas*, Nevada Revised Statute 414.070 authorizes the Governor to issue a proclamation declaring a state of emergency when a natural disaster of major proportions has occurred within this state, and the assistance of state agencies is needed to supplement the efforts and capabilities of political subdivisions to save lives, protect property, and protect the health and safety of persons in this state; and

*Whereas*, a severe weather system beginning on January 7, 2017, is affecting the counties of Washoe, Douglas, Lyon, and Storey, the City of Carson City, the Reno-Sparks Indian Colony, the Pyramid Lake Paiute Tribe, and the Washoe Tribe of Nevada and California, with heavy rainfall and the potential of significant flooding throughout the region; and

*Whereas*, the severe weather system threatens to damage residential and commercial structures in the affected areas, as well as, the health, safety, and welfare of persons in this state; and

*Whereas*, as of January 7, 2017, the counties of Washoe, Douglas, Lyon, and Storey, the City of Carson City, the Reno-Sparks Indian Colony, the Pyramid Lake Paiute Tribe, and the Washoe Tribe of Nevada and California, have declared a state of emergency due to the anticipated effects of the severe weather system; and

*Whereas*, the counties of Washoe, Douglas, Lyon, and Storey, the City of Carson City, the Reno-Sparks Indian Colony, the Pyramid Lake Paiute Tribe, and the Washoe Tribe of Nevada and California are experiencing a significant economic impact in providing emergency services in preparation for the severe weather system and anticipate continued economic obligations resulting in financial hardship for short-term response and long-term recovery of the affected areas; and

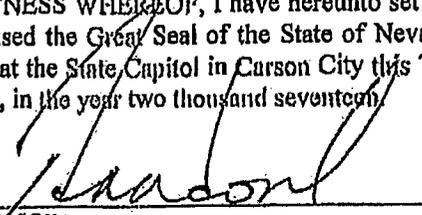
*Whereas*, the counties of Washoe, Douglas, Lyon, and Storey, the City of Carson City, the Reno-Sparks Indian Colony, the Pyramid Lake Paiute Tribe, and the Washoe Tribe of Nevada and California require the assistance of the state government to save lives, protect property, and protect the health and safety of persons in this state; and

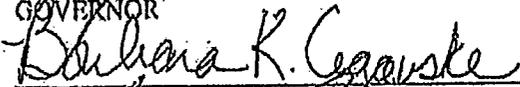
*Now Therefore*, I, Brian Sandoval, Governor of the State of Nevada, pursuant to the authority vested in me by the Constitution and laws of the State of Nevada, hereby declare a state of emergency due to the severe weather system affecting northern Nevada and the consequent danger to life and damage to property, and direct all state agencies to supplement the efforts of Washoe, Douglas,

Lyon, and Storey counties, the City of Carson City, the Reno-Sparks Indian Colony, the Pyramid Lake Paiute Tribe, and the Washoe Tribe of Nevada and California to save lives, protect property, and protect the health and safety of persons in this state.



IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of the State of Nevada to be affixed at the State Capitol in Carson City this 7<sup>th</sup> day of January, in the year two thousand seventeen.

  
\_\_\_\_\_  
GOVERNOR

  
\_\_\_\_\_  
SECRETARY OF STATE

  
\_\_\_\_\_  
DEPUTY SECRETARY OF STATE